Services Committee - Service Delivery Budget 2026-27
Saltash Town Council
For the year ended 31 March 2027

Black text - budget assumptions
Red text - Further Actions (To Be Agreed)
Purple text - new codes
Blue text - recommend virements
Green text - recommendation from Building Condition report

Account	Prior Year 2025/26	EMF Balances B/F 2025/26	Budget 2026/27	Actual YTD 2026/27	Budget Available 2026/27	Precept 2027/28	Notes	Budget 2028/29	Budget 2029/30	Budget 20230/31	Budget 2031/32
Service Delivery Operating Income											
Grounds & Premises Income											
4500 SE Allotment Rents	5,147	0	3,413	5,368	(323)	5,045	Based on quantity of allotments x fee (2027/28)	5,045	5,045	5,045	5,045
4510 SE Grass Cutting & Planting	1,226	0	426	876	(450)	426	Based on current SLA contract with CC	426	426	426	426
4512 SE Other Income	1	0	0	1	(1)	0	Current year income of £1 received from Saltash Heritage Museum which will no longer be received	0	0	0	0
4513 SE Water Rates Income	290	0	262	173	89	262	Based on Current Budget	262	262	262	262
Total Grounds & Premises Income	**6,664**	**0**	**4,101**	**6,418**	**(685)**	**5,733**		**5,733**	**5,733**	**5,733**	**5,733**
Town & Waterfront Income											
4520 SE Waterside Income - Trusted Boat Scheme	1,250	0	1,250	2,167	(917)	2,500	Members agreed CPI increase (+3.5%)	2,500	2,500	2,500	2,500
4521 SE Waterside Income - Annual Mooring Fees	11,605	0	16,880	14,025	2,855	14,868	Members agreed CPI increase (+3.5%)	14,868	14,868	14,868	14,868
4522 SE Waterside Income - Daily Mooring Fees	700	0	650	500	150	500	Members agreed CPI increase (+3.5%)	500	500	500	500
Total Town & Waterfront Income	**13,555**	**0**	**18,780**	**16,691**	**2,089**	**17,868**		**17,868**	**17,868**	**17,868**	**17,868**
Total Service Delivery Operating Income	**20,219**	**0**	**22,881**	**23,109**	**1,404**	**23,601**		**23,601**	**23,601**	**23,601**	**23,601**
Service Delivery Operating Expenditure											
Grounds & Premises Expenditure											
6209 SE Oyster Beds	4	0	1	0	1	1	Based on current year budget	1	1	1	1
6500 SE Tree Survey and Tree Maintenance	4,800	0	10,000	3,450	6,550	6,500	Reduce budget to £6,500 based on 4 year average of £6,052 (to include Annual Tree survey £2,000) **Note: available budget of £31k held in 6591 SE EMF Tree Maintenance**	6,728	6,963	7,207	7,459
6503 SE Allotments - Churchtown	0	0	500	11	489	200	Reduction of budget £200	207	214	221	229
6532 SE Allotments - Grenfell	120	0	500	120	380	200	Reduction of budget £200	207	214	221	229
6533 SE Allotments - Fairmead	183	0	750	132	618	500	Reduction of budget to £500 (to include water usage)	518	536	555	574
6506 SE Grounds Maintenance & Watering	18,765	0	12,000	4,775	7,225	12,420	Based on current year budget + CPI (4 year average £10,761) Future plans to redesign with sustainable planting	12,855	13,305	13,771	14,253
6508 SE Public Toilets (Operational Costs)	6,620	0	7,319	3,571	3,748	10,912	Current year budget + CPI (Increase budget to include Longstone public toilets previously coded to 7101 LO Water Rates £3,224)	11,294	11,689	12,098	12,521
6517 SE Cornish Cross (Maintenance)	338	0	415	149	266	1,415	Current year budget + EICR electrical testing due, allow £1,000 to include testing and any remedial work required	1,465	1,516	1,569	1,624
6525 SE Public Toilets (Repairs & Maintenance Costs)	1,733	0	3,159	576	2,583	4,000	Electrical EICR testing due 2027/28, allow £2,000 for testing and any remedial works Additional budget of £2,000 for contingency throughout the year Recommend virement to **6580 SE EMF Public Toilets (Capital Works)** for any surplus budget at year end	4,140	4,285	4,435	4,590
6526 SE Tools, Equipment & Materials (Store & All Areas)	5,421	0	5,520	1,117	4,403	5,713	Current year budget + CPI	5,913	6,120	6,334	6,556
6529 SE Refuse Disposal	6,560	0	6,948	3,005	3,943	8,685	Current year budget + increase of 25% confirmed by supplier due to fuel surcharge	8,989	9,304	9,630	9,967
6530 SE ~~Allotment~~ Services Software Subscription RENAME	420	0	508	420	88	7,062	Allotment management software £420 New Asset and Work Management System £6,000 TOTAL £6,420 + allow 10% for annual increase	7,309	7,565	7,830	8,104
6531 SE Public Toilet Commercial Cleaning	37,826	0	42,175	19,603	22,572	44,071	26/27 contract £40,065 + 10% to include min wage costs	45,613	47,209	48,861	50,571
Total Grounds & Premises Expenditure	**82,790**	**0**	**89,795**	**36,928**	**52,867**	**101,679**		**105,239**	**108,921**	**112,733**	**116,678**
Longstone Expenditure											
7101 LO Water Rates - Longstone	3,776	0	2,434	896	1,538	843	Actual 2026/27 includes Longstone Public toilet, to be recoded to 6508 Public Toilets (Operational Costs) for 2027/28 Based on Current Year Actual + 20% (last year increase water 11% and sewerage 26%)	873	904	936	969
7103 LO Electricity - Longstone	1,793	0	1,691	514	1,177	1,973	Based on Prior year + 10% in expectation of higher increases	2,042	2,113	2,187	2,264
7104 LO Fire & Security Alarm & CCTV - Longstone	831	0	1,159	869	290	886	2026/27 Contract £386 +£500 contingency for maintenance	917	949	982	1,016

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7107 LO Rent - Longstone	4,680	0	4,680	2,730	4,050	6,936	Annual rent per lease £6,750 Annual insurance £180 + CPI	7,179	7,430	7,690	7,959
7108 LO Cleaning Materials & Equipment - Longstone	603	0	377	273	104	440	Window cleaning £240 pa Cleaning £200 pa	455	471	487	504
7110 LO General Repairs & Maintenance - Longstone	1,538	0	5,595	111	5,484	1,200	Unplanned maintenance £1,200 (4 year average £1,058) Recommend virement to **7170 LO EMF Longstone Capital Works** for any surplus budget at year end	1,242	1,285	1,330	1,377
7114 LO Equipment - Longstone	1,408	0	500	0	500	500	Same as current budget	518	536	555	574
7121 LO IT & Office Costs - Longstone	1,568	0	1,290	803	487	1,300	Mthly internet £900 pa Stationery £200 Contingency £200	1,346	1,393	1,442	1,492
7123 LO Annual Keyholding Service	0	0	184	151	33	376	Quoted 2026/27 Contract cost + provision for 3 callouts + estimated 10% increase	389	403	417	432
6673 ST SE Services Delivery - Clothing	1,555	0	2,599	653	1,946	2,000	Decrease budget to £2,000 (4 year average £1,503)	2,070	2,142	2,217	2,295
6674 ST SE Services Delivery - Mobiles	1,662	0	2,244	1,007	1,237	4,572	Mobile Device Management £200 pa Replace business mobiles x 9. Quoted 36mth contract £384 pa each Add contingency for calls outside contracted free allowance Add 10% to above costs for 2027/28 price increases	4,732	4,898	5,069	5,246
6675 ST SE Services Delivery Staff Travelling Expenses	1,628	0	2,160	0	2,160	300	Reduce budget £300 (previous budget allowed for ASDM claiming business mileage for whilst using own vehicle)	311	322	333	345
Total Longstone Expenditure	**21,041**	**0**	**24,913**	**8,008**	**19,005**	**21,326**		**22,074**	**22,846**	**23,645**	**24,473**
Town & Waterfront Expenditure											
6504 SE Street Furniture (Maintenance)	903	0	2,673	443	2,139	1,500	2026/27 Actual costs CC Licence for Loud Speakers £100 Annual maint Defib £205 Obtaining quotes for maintenance of Town Clock (Last time Dec 23 £1,250 incl cherry picker) (4 year average £1,408) Recommend virement to **6575 SE EMF Street Furniture (New & Replace)** for any surplus budget at year end	1,553	1,607	1,663	1,721
6505 SE Street Lighting	257	0	802	92	710	290	Electric for unmetered supply £242 + 20% in expectation of increased future costs	300	311	322	333
~~6512 SE Bus Shelters (Maintenance)~~ DELETE CODE	0	0	604	0	604	0	Delete code as any maintenance costs are met by Fernbank	0	0	0	0
6515 SE Festive Lights Maintenance & Electricity	8,055	0	4,016	743	3,273	10,905	Estimated electricity £2,905 Contingency for unplanned maintenance and replacing bulbs to include road closure £7k EICR electrical testing due on all street lights, allow £1,000 for testing and any remedial works 2025/26 Actual costs Electricity £2,453 Signs £968 Cherry picker £1,450 Electrician £240 Materials £2,943	11,287	11,682	12,091	12,514
6519 SE Flags ~~& Bunting~~ (RENAME)	1,297	0	2,000	206	1,794	1,500	Reduce budget to £1,500 to include contingency for hire of cherry picker	1,553	1,607	1,663	1,721
6522 SE Pontoon (Maintenance Costs)	2,017	0	3,207	2,726	481	5,120	Annual control gate system maintenance £120 pa Contingency for removal of boat £3,000 Inhouse maintenance throughout the year £2,000	5,299	5,484	5,676	5,875
6524 SE Vehicle Maintenance and Repair Costs	7,598	0	11,226	4,866	6,360	11,619	Based on current year budget (take into account increased fuel prices and age of STC vehicles and requiring additional maintenance costs (4 year average £9,453) 2025/26 actual costs Vehicle tax £1,043 MOT, Service, Repairs £3,889 Fuel £2,666	12,026	12,447	12,883	13,334
6527 SE Salt Bins Refill	495	0	575	0	575	1,089	Previous cost for 100 x 22.5kg bag £495 Recommend increasing qty for additional salt bins purchased 2026/27	1,127	1,166	1,207	1,249
6528 SE Pontoon Accommodation	5,841	0	1,388	676	712	1,537	Hire of cabin £3,984 pa Empty of Effluent tank £2,940 pa (Sept 26 increase of 32%) Estimated maintenance £500 **TOTAL £7,424 + CPI** (Transfer 80% of cost to 6654 PE Staff Welfare)	1,591	1,647	1,705	1,765

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6534 SE Pontoon Broadband	286	0	299	178	121	356	2026/27 £324 pa Estimate 10% increase	368	381	394	408
~~6535 SE Annual Keyholding Service (Cabin)~~ DELETE	0	0	184	151	33	0	Budget no longer required	0	0	0	0
Total Town & Waterfront Expenditure	**26,749**	**0**	**26,974**	**10,081**	**16,802**	**33,916**		**35,104**	**36,332**	**37,604**	**38,920**
Total Service Delivery Operating Expenditure	**130,579**	**0**	**141,682**	**55,018**	**88,673**	**156,921**		**162,417**	**168,099**	**173,982**	**180,071**
Total Service Delivery Operating Surplus/ (Deficit)	**(110,360)**	**0**	**(118,801)**	**(31,908)**	**(87,270)**	**(133,320)**		**(138,816)**	**(144,498)**	**(150,381)**	**(156,470)**
Service Delivery EMF Expenditure											
Grounds & Premises EMF Expenditure											
6471 SE EMF Heritage Centre	8,009	27,957	19,400	0	47,357	0	Recommendation from Building Condition report (sufficient budget to cover planned works) Town Council instruction to sell property and invest funds into devolution tranche 1	0	0	0	0
6571 SE EMF Saltash Recreation Areas	0	52,791	25,000	184	77,607	10,000	Ashton Way require improvements. Potential devolution of playparks	0	0	0	0
6580 SE EMF Public Toilets (Capital Works)	0	26,398	0	0	26,398	0	Members agreed no increase to budget required Note: Virement FROM **6588 SE EMF Victoria Garden maintenance**	0	0	0	0
~~6588 SE EMF Victoria Gardens grounds maintenance~~ DELETE	0	14,481	0	0	14,481	0	Members agreed not to accept the transfer of the devolved asset Recommend virement to **6580 SE EMF Public Toilets (Capital Works)** for any surplus budget at year end	0	0	0	0
6589 SE EMF Community Tree Planting Initiatives	449	2,696	0	0	2,696	0	Committed match funding for Tree Planting initiative. Planting to take place before Mar 27. £2k required in total / £1k 2027/28 & £1k 2028/29 Members agreed no increase to budget required	0	0	0	0
6591 SE EMF Tree Maintenance	0	29,012	3,000	180	31,832	0	Contingency for additional tree maintenance. No requirement to increase budget	0	0	0	0
6593 SE EMF Cornish Cross (Maintenance)	0	5,217	0	0	5,217	783	Torque load check required 2027/28 Last took place Feb 24 £4,995 Quotes being obtained, suggest budget of £6k therefore increase budget by £783	0	0	0	0
6595 SE EMF Legal & Professional Fees (Grounds & Premises)	2,711	4,089	1,000	0	5,089	5,000	Increase budget to allow for Legal fees for Sale of Heritage	0	0	0	0
6599 SE EMF Allotments	0	5,197	0	0	5,197	0	No requirement to increase budget	0	0	0	0
Total Grounds & Premises EMF Expenditure	**11,169**	**167,838**	**48,400**	**364**	**215,874**	**15,783**		**0**	**0**	**0**	**0**
Longstone EMF Expenditure											
7122 SE EMF Legal & Professional Fees (Longstone)	0	0	1,000	0	21,000	5,000	Committed cost £20,000 for Guildhall refurbishment fees Increase for future planned devolved asset	0	0	0	0
7170 LO EMF Longstone Depot Capital Works	0	17,038	0	0	17,038	0	Recommendation from Building Condition report (sufficient budget to cover planned works) Virement recommend FROM Maurice Huggins EMF budgets £5,429	0	0	0	0
Total Longstone EMF Expenditure	**0**	**17,038**	**1,000**	**0**	**38,038**	**5,000**		**0**	**0**	**0**	**0**
Town & Waterside EMF Expenditure											
6569 SE EMF Tourism & Signage	0	15,000	15,000	0	30,000	0	2026/27 budget includes replacement/improvements various wayfinding and information boards throughout the town	0	0	0	0
6570 SE EMF Notice Boards (Repair & Replace)	(47)	1,003	0	0	1,003	1,000	Members agreed to increase budget by £1,000 which will allow for 1 new notice board including locks	0	0	0	0
6572 SE EMF Festive Lights	30,778	19,790	12,000	0	31,790	20,973	Budget required for 2026/27 Christmas lights contract £26,610 (Yr 2) Less S107 funding awarded -£13,127 New lighting electrics for Festoon lighting £2,625 Road closure for festoon lighting maintenance £3,545 Additional £2k pa for ongoing maintenance Budget required for 2027/28 Christmas lights contract £26,610 (Yr 3) Catenary wires £2,500 Additional £2k pa for ongoing maintenance **TOTAL £52,763 less available budget 2026/27 £31,790 = £20973**	30,000	30,000	30,000	30,000
6573 SE EMF Public Art & Maintenance	0	1,443	0	314	1,129	0	Members agreed no requirement for increase to budget	0	0	0	0

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6574 SE EMF Salt Bins	396	1,876	0	0	1,967	0	Committed cost £656 leaving balance of £1,311 (new bin costs £328 therefore sufficient funds for 4 new bins)	0	0	0	0
6575 SE EMF Street Furniture (New & Replace)	0	1,367	0	0	1,367	0	Members agreed no requirement for increase to budget	0	0	0	0
6578 SE EMF Equipment and Vehicles (Capital Works)	12,750	55,750	0	0	55,750	0	No increase required <u>Precept 2025/26 included</u> Electric strimmers, blowers & hoovers with spare batteries £11.5k Replace STC2 with new electric version £42k **TOTAL £53,500**	0	0	0	0
6582 SE EMF Town War Memorial	0	1,978	15,000	0	16,978	0	No increase required	0	0	0	0
6584 SE EMF Pontoon Maintenance Costs	116,672	2,230	2,000	3,050	1,180	50,000	Allow contingency for future maintenance	0	0	0	0
6590 SE EMF Utilities & Rates	0	2,157	0	0	2,157	0	Contingency for increased energy & rates costs	0	0	0	0
6594 SE EMF Legal & Professional Fees (Town & Waterside)	0	0	0	0	0	1,700	Valuation of Pontoon Estimate £850 - £1,700 (between 1 & 2 days)	0	0	0	0
6598 SE EMF Crime Reduction ~~(CCTV)~~ (RENAME)	50,045	33,660	0	16,283	17,377	13,723	<u>Committed costs</u> <u>2026/27</u> Annual monitoring 6 camera's Qtr 2 - 4 £8,100 Electricity for CCTV camera's £600 <u>2027/28</u> Annual monitoring 6 camera's £10,800 Electricity for CCTV camera's £600 Note: 5 year sim plan paid to July 2030 Future town security costs for summer months, estimate £11k **TOTAL £31,100** **Budget available 2026/27 £17,377** **therefore Increase required £13,723**	0	0	0	0
Total Town & Waterside EMF Expenditure	**210,594**	**136,254**	**44,000**	**19,646**	**160,699**	**87,396**		**30,000**	**30,000**	**30,000**	**30,000**
Total Service Delivery EMF Expenditure	**221,763**	**321,130**	**93,400**	**20,010**	**414,611**	**108,179**		**30,000**	**30,000**	**30,000**	**30,000**
Total Service Delivery Expenditure (Operational & EMF)	**352,342**	**321,130**	**235,082**	**75,028**	**503,284**	**265,100**		**192,417**	**198,099**	**203,982**	**210,071**
Total Service Delivery Budget Surplus/ (Deficit)	**(332,123)**	**(321,130)**	**(212,201)**	**(51,919)**	**(501,880)**	**(241,499)**		**(168,816)**	**(174,498)**	**(180,381)**	**(186,470)**

CPI 3.5% based on September 26 as reported by Office of National Statistics 21-10-26

Precept 2026/27	**(212,201)**
Precept 2027/28	**(241,499)**
Increase / (Decrease)	**29,298**
Difference as %	**13.8%**